

MX Voice Mail — Quick Reference

Voice Mail server DID and extension:

Your extension: _____

Main Menu

- 1** Review messages
- 2** Scan headers of messages
- 3** Leave msg for another user
- * Access another voice mail box
- 4** Change profile, name, greetings
 - 1** Personal profile:
 - 1 Change password
 - * Return to main menu
 - 2** Recorded name or greetings:
 - 1 Record name
 - 2 Record a greeting
 - 3 Play name & greetings
 - 4 Activate a greeting
 - 0 Deactivate all greetings
 - * Return to main menu
 - 3** Auto attendant options
 - * Return to main menu

Access www.zultys.com for the complete manual.



Message Review Menu

- 0** Play current msg, no header
- 1** Repeat current msg & header
- 2** Save current msg
- 3** Erase current msg
- 4** Reply with new msg
- 44** Call back using caller ID
- 5** Forward msg to another user
- 6** Play previous msg
- #** Play next msg
- 7** Rewind 3 seconds of msg
- 8** Pause current msg
- 9** Skip forward 3 seconds of msg
- ##** End review of messages

Name: _____ Ext. _____

Name: _____ Ext. _____

Name: _____ Ext. _____

Name: _____ Ext. _____

Name: _____ Ext. _____

Name: _____ Ext. _____

Name: _____ Ext. _____

ext = extension, msg = message 96-30221-01